



**Evans MacTavish Agricraft, Inc.**

PO Box 3408  
Wilson, NC 27895-3408  
Phone: 252-243-4006  
[www.evansmactavish.com](http://www.evansmactavish.com)

5123 Ivy Court  
Wilson, NC 27893  
Fax: 252-243-0298  
[www.agricraftus.com](http://www.agricraftus.com)

**Sales Tax, Deposits on Order, and Net Terms Information**

Thank you for your desire to do business with our company. I will need you to read this page and sign at the bottom. Also please supply ALL the information on page 2 unless otherwise noted. If you already have credit information prepared, you may use that for your convenience. I will still need you to sign and date at the bottom of this page and return it to me with your application for credit.

**Fax numbers are CRITICAL. If your prepared sheet does not have fax #s, please write them down. I fax your information to your reference so that I will have written documentation on your payment history with them. If your reference sheet comes back without fax numbers, no credit check will be done and no account will be set up for you.**

*If you are in the state of NC and are tax exempt, please fill out the streamlined sales tax certificate and make sure to include your resale tax number as filed with the NC Department of Revenue. If I do not receive one from you, I will charge your account 6.75% sales tax in accordance with NC State law. Remember to include your sales tax number in the area where it asks for it as indicated by the "# \_\_\_\_\_" area. If you are out of state, we are not a multi state sales tax payer so you will be required to pay your own sales tax. However, if you are exempt, please send us your tax exempt certificate anyway.*

If your order is over \$30,000 we require a 30% deposit up front with your order. This is our general rule of thumb for all customers and we appreciate your cooperation. All items are shipped FOB Evans unless noted on your quote.

*Our terms are net 30 days from invoice date. Balances over 30 days will be charged an 18% APR finance charge. Please see our terms and conditions sheet included. Thank you for the opportunity to do business with you!*

\_\_\_\_\_  
Your signature, printed name, and title

\_\_\_\_\_  
Date

Sincerely,

*Amanda E. Barnes*

Credit Department



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Fax: 252-243-0298

Complete Name of Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Shipping Address: \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Years in Business:** \_\_\_\_\_

Accounts Payable Clerk: \_\_\_\_\_ Phone/Extension: \_\_\_\_\_

Fax #: \_\_\_\_\_ Email: \_\_\_\_\_

Are Purchase Order Numbers required? \_\_\_\_\_ How many copies of invoice required? \_\_\_\_\_

Purchasing Agent or Buyer(s): \_\_\_\_\_

Bank Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Trade References (businesses who have extended you credit on open account):

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_

3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_

I give permission to have my credit verified with the companies listed above as a credit reference.

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

**Please fax (252-243-0298) or email ([abarnes@evansmachinery.com](mailto:abarnes@evansmachinery.com)) ALL pages when completed.**